



## Knowledge, Library & Information Service

### Literature Search Request form

Eligible library users can submit a search request using the form below. Please spend time to develop a clear search topic and consider keyword terms so that we can provide the most appropriate information. Searches are normally completed within **10 working days**. Please complete and return to either library by email or post (addresses at base of form)

**Date of request:**

**Date required:**

*\*NOTE: We cannot perform searches for academic course work or study but we are happy to offer you guidance.  
Telephone DRI 01302 642892 / ext. 642892 or Bassetlaw 01909 572950 / ext.572950 for further information*

Contact Information		
Name:	Library Card Number	Telephone/bleep:
Job title/role:		Organisation:
Dept:		Email:
ESR group:		
<input type="checkbox"/> Additional Clinical Services		
<input type="checkbox"/> Additional Professional Scientific and Technical		
<input type="checkbox"/> Administrative and Clerical		
<input type="checkbox"/> Allied Health Professionals		
<input type="checkbox"/> Estates and Ancillary		
<input type="checkbox"/> Health Care Scientists		
<input type="checkbox"/> Medical and Dental		
<input type="checkbox"/> Nursing and Midwifery (registered)		
<input type="checkbox"/> Other (all non NHS staff)		
<input type="checkbox"/> Students (all types)		
<b>Purpose of search</b> (please choose all that apply)		
<input type="checkbox"/> Clinical Decision Making		
<input type="checkbox"/> Management / Knowledge Management Decisions		
<input type="checkbox"/> Other (please state)		
<input type="checkbox"/> Patient Information		
<input type="checkbox"/> Research / Education / Professional Development		
Information about your search		
<b>SEARCH QUESTION</b>		

<b>PATIENT, POPULATION CONDITION</b> <b>How would I describe this patient?</b> <i>e.g. postmenopausal women with family history of breast cancer</i>	
<b>INTERVENTION/EXPOSURE</b> <b>What intervention are you interested in? Type of treatment, diagnostic test</b> <i>e.g. long term combination hormone replacement therapy</i>	
<b>COMPARISON (optional)</b> <b>What are the main alternatives?</b> <i>e.g. short term combination hormone replacement therapy</i>	
<b>OUTCOMES</b> <b>What outcomes of care are you interested in?</b> <i>e.g. risk of breast cancer, quality of life</i>	
<b>Further information:</b> <i>Please list any comments or information that may help with the search (key articles, authors, references you have identified. Specific resources to search eg specialist societies)</i>	
<b>Refine your search (optional)</b>	
<b>HOW MANY REFERENCES ARE YOU EXPECTING TO BE FOUND?</b> <input type="checkbox"/> less than 20 <input type="checkbox"/> 20 to 50 <input type="checkbox"/> 50 to 100 <input type="checkbox"/> more than 100 <input type="checkbox"/> don't know	
<b>TIME SPAN:</b> (Please select) <input type="checkbox"/> past 2 years <input type="checkbox"/> past 5 years <input type="checkbox"/> past 10 years <input type="checkbox"/> all years <input type="checkbox"/> Date range: from                  to	<b>AGE RANGE (please specify)</b>
	<b>TYPE OF STUDY:</b>
	<b>GENDER:</b>
<b>LANGUAGE</b> (Unless specified all searches will be restricted to English) Other (please list)	<b>PUBLICATION TYPE</b> (Please select if you are only interested in certain formats) <input type="checkbox"/> Guidelines <input type="checkbox"/> Systematic Review <input type="checkbox"/> Journal Articles <input type="checkbox"/> Other (list) <input type="checkbox"/> RCTs
<b>RESULTS FORMAT OPTIONS (PLEASE CHOOSE ONE)</b> <input type="checkbox"/> Bibliographic list (results presented in a hierarchy of evidence quality) <input type="checkbox"/> Must/Should know (Results filtered and arranged in order of their likely value in answering your enquiry)	
<b>HOW WOULD YOU LIKE TO RECEIVE YOUR RESULTS?</b> <input type="checkbox"/> e-mail <input type="checkbox"/> collect from library <input type="checkbox"/> post	

**Please send the completed form to your local library**

Library & Learning Resource Centre,  
The Hub, Bassetlaw Hospital  
email [dbth.bas.library@nhs.net](mailto:dbth.bas.library@nhs.net)

**OR**

Library & Learning Resource Centre,  
Doncaster Royal Infirmary  
email [dbth.dri.library@nhs.net](mailto:dbth.dri.library@nhs.net)

**DISCLAIMER:** Every effort has been made to ensure that the information retrieved is accurate, up-to-date and complete. However, it is possible that it may not be representative of the whole body of evidence available. This is not a comprehensive literature search. Both articles and internet resources may contain errors or out-of-date information. No responsibility can be accepted for any action taken on the basis of this information. It is the responsibility of the requester to determine the accuracy, validity and interpretation of the search results. Please sign to acknowledge that you have read the disclaimer, and that you acknowledge the limitations of database/internet searching.

By submitting this form, I understand and agree that any personal data provided above is to be used and processed by DBTH Knowledge, Library & Information Service staff in accordance with the General Data Protection Regulation (GDPR), the Data Protection Act 2018 and local policies for the purposes of the administration and evaluation of the Literature Search Service as detailed in the full Knowledge, Library & Information Service Privacy Notice online at <https://www.dbth.nhs.uk/services/library-services/forms-guides-publications/>

**Signature:**