

Re: Your request made under the Freedom of Information Act 2000

1. Copies of any business process, manual, procedure or policy concerning document redaction in your organization.
2. If recorded, please indicate the FTE (staff time) spent on document redaction by your organization per year. I am only interested in the most recent figure for this.
3. If recorded, please provide the expenditure on document redaction per year. Again, I am only interested in the most recent figure for this.
4. If recorded, please provide any estimates on how much document redaction is undertaken by your organization (e.g., number of documents / pages of material).
5. Please indicate any software currently used for document redaction (e.g., Adobe Acrobat Pro).
6. Do you use specialist staff who have undergone specific training to undertake document redaction? If so, please indicate the specific training and/or qualifications for these staff.

We do not have a redaction policy/procedure/manual